



10th Pan-European Green Belt Conference
15 – 19 October 2018, Eisenach, Germany

Reimbursement

We have limited **funds** available regarding the reimbursement of travel and accommodation costs.

If you want to apply for reimbursement, please contact us with your travel plans and costs by 10 July 2018 at the latest. Please book and register only after our confirmation. We will have to decide individually if reimbursement is possible.

Important:

- The cheapest option for traveling by a combination of plane and train: ask at a travel agency for “Rail & Fly”.
- Book your room in one of the hotels mentioned under the section “Accommodation”, as soon as you have received a confirmation from BUND Department Green Belt. If you are selected to receive a travel grant, the bill will be sent directly to the BUND Department Green Belt.
- The remaining conference costs (30 € per day for catering) will be paid directly by the BUND Department Green Belt.

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Accommodation

Please book your room yourself in one of the following hotels under the **reservation code “greenbelt”**. Consider the **deadlines for the call-in allotments**. For booking at the Steigenberger Hotel Thüringer Hof please use the reservation form attached to the invitation and send it to the hotel via email.

In case you request travel cost reimbursement, please wait with booking your hotel, until you have received a confirmation from BUND Department Green Belt.

A bus shuttle will be provided from Steigenberger Hotel Thüringer Hof every morning to the conference venue. All other hotels are located within a 10-minute walk of the Steigenberger Hotel and within a 15-minute walk of the railway station. There is also the possibility to stay at the Wartburg itself on your own costs (www.wartburghotel.de).

Steigenberger Thüringer Hof **call-in allotment: before 1 July, 45 rooms**

Karlsplatz 11	eisenach@steigenberger.de	single room: 94 € per night
99817 Eisenach	www.steigenberger.com	double room: 119 € per night
Germany	+49 3691 280	prices incl. breakfast

City Hotel **call-in allotment: before 31 July, 25 rooms**

Bahnhofstraße 25	info@cityhotel-eisenach.de	single room: 60 € per night
99817 Eisenach	www.cityhotel-eisenach.de	double room: 80 € per night
Germany	+49 3691 20980	prices incl. breakfast

Logotel Eisenach **call-in allotment: before 12 August, 15 rooms**

Karl-Marx-Str. 30	info@logotel.de	single room: 69 € per night
99817 Eisenach	www.logotel.de	double room: 94 € per night
Germany	+49 3691 2350	prices incl. breakfast

Hotel Kaiserhof **call-in allotment: before 27 August, 9 rooms**

Wartburgallee 2	info@kaiserhof-eisenach.de	single room: 81 € per night
99817 Eisenach	www.kaiserhof-eisenach.de	prices incl. breakfast
Germany	+49 3691 88890	

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Arrival and Departure

Arrival on Monday 15 October 2018

- for Board members, before 16.00 h
- for all others, before 18.00 h

Departure

- on Thursday 18 October in the afternoon directly from the excursion
- on Friday 19 October in the morning for participants of the General Assembly of the European Green Belt Association

A Bus transfer will be provided from the Borderland Museum Teistungen to the railway station Göttingen with ICE connection to Frankfurt Airport (arrival at railway station Göttingen before 14:00; ICE to Frankfurt at 14:16)

If you wish to stay longer, there is the possibility to take the bus transfer back to Eisenach. Note that the costs of a longer stay must be covered by yourself.

Excursions

An Excursion will be offered on 18 October 2018 in the morning to the Borderland Museum Teistungen.

Poster Session

We invite you to present your work on the European Green Belt at the poster session on best practice examples.

Topics: Activities to manage, protect, develop and/or promote the European Green Belt.

Please cover the following aspects in your poster:

1. starting point
2. actions implemented
3. results
4. outlook

European Green Belt Fair

You are very welcome to bring food and/or beverages from your country as a contribution for our traditional Green Belt Fair.

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Additional information

Cancellation Conditions

Refunding of conference fees is only possible before 15 September 2018. For accommodation costs the cancellation conditions of the single hotels are valid.

If you have to cancel your trip, please note though that the cancellation costs for your travel can't be reimbursed. Therefore, in case that you are not able to attend personally please suggest a possible representative of your organisation to us.

In any case please inform us immediately if you have to withdraw from your registration.

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